

WESTWOOD MAGNOLIA PARKWAY IMPROVEMENT DISTRICT

Minutes of Meeting of Board of Directors

July 14, 2023

The Board of Directors (the “Board”) of Westwood Magnolia Parkway Improvement District (the “District” or “WMPID”) met in regular session, open to the public, at Zanti Cucina Italiana at 10000 Research Forest Drive, Magnolia, Texas 77354, a designated meeting place of the District, and the roll was called of the members of the Board as follows:

Brent Everson	Chairman	City of Conroe
James David Wallace	Vice Chairman	City of Conroe
Gary Squyres	Secretary	County Commissioner’s Court
Tom Grayson	Treasurer/Asst. Secretary	County Commissioner Pct. 2
Robert Barnwell	Director	County Commissioner Pct. 2
Pat Robertson	Director	Magnolia I.S.D.
Tim Weems	Director	Magnolia I.S.D.

and all of the above Directors were present, except Directors Everson, Grayson, and Barnwell, thus constituting a quorum.

Also present for the meeting were: Michael McDaniel of LJA Engineering (“LJA”); Rob Eissler and Kelly Hamann of Special District Management (“SDM”); Frank Mitchell, Josh Zientek, and Daniel Scruggs of Mitchell, Zientek & Scruggs, LLP (“MZS”); Derek Michael of Sales Revenue Inc. (“SRI”); Lieutenant Schmitt of Montgomery County Sheriff’s Office (“MSCO”); Bob Fecht of Alpha and Omega Services, Inc. (“A&O”); and Bruce Berger of Montgomery County Precinct No. 2 Commissioner’s Office. (“MCP2”).

PUBLIC COMMENTS

There were no public comments presented at this time.

CONSENT AGENDA

Director Wallace offered Board members the opportunity to remove items from the Consent Agenda for individual discussion. Director Squyres motioned, seconded by Director Robertson, to approve the Consent Agenda containing the following items: (1) approval of the June 9, 2023 regular Board meeting minutes, as presented; (2) Financial/Bookkeeping report, attached as **Exhibit A**, including payment of bills and review of investments and reimbursements; and (3) Grant Project/funding updates. The motion passed unanimously.

REVIEW AND CONSIDER DISTRICT INSURANCE RENEWAL PROPOSAL

Ms. Hamann presented the insurance renewal proposal for the District. After brief discussion, Director Squyres motioned to approve the insurance renewal proposal as presented. Director Robertson seconded said motion, which passed unanimously.

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ENGINEER'S REPORT

Mr. McDaniel presented the Engineer's Report, a copy of which is attached as **Exhibit B**. Mr. McDaniel provided an update on the Tamina Road and Woodtrace Boulevard Extension projects. He presented Pay Estimate No. 8 related to Contract 3 for the Woodtrace Boulevard Extension project to Main Lane Industries, Ltd. for \$541,292.90. Mr. McDaniel then presented bid results for the clearing contract related to the Tamina Road Enhancement project. He noted that only one bid was received and that LJA recommended award to the low bidder, PLD Construction, LLC at a bid amount of \$237,100.00. Director Squyres motioned, seconded by Director Robertson, to approve Pay Estimate No. 8 as presented and award the clearing contract for the Tamina Road Enhancement project as recommended. The motion passed unanimously.

SHERIFF'S REPORT

Lieutenant Schmitt presented the Sheriff's Report, attached as **Exhibit C**, and reviewed incidents within the District. The Board thanked Lieutenant Schmidt for his attendance.

MOUNTED PATROL REPORT

Mr. Fecht presented the Mounted Patrol Report, attached as **Exhibit D**, and reviewed incidents and security trends in the areas patrolled by A&O. There was discussion regarding possible contract amendments to increase the support provided to the patrol personnel. After discussion, the Board asked Mr. Fecht to take the necessary action within the confines of the current contract to best address the concerns raised and that the Board would review further in the future.

ADJOURNMENT

Director Robertson exited the meeting at this time. The Board meeting adjourned due to lack of a quorum. The Board took no additional action.

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Approved this 11th day of August, 2023.

WESTWOOD MAGNOLIA PARKWAY
IMPROVEMENT DISTRICT



Secretary, Board of Directors

[SEAL]



LIST OF EXHIBITS

- Exhibit A - Bookkeeper's Report
- Exhibit B - Engineer's Report
- Exhibit C - Sheriff's Report
- Exhibit D - Mounted Patrol Report