

# WESTWOOD MAGNOLIA PARKWAY IMPROVEMENT DISTRICT

## Minutes of Meeting of Board of Directors

April 8, 2022

The Board of Directors (the "Board") of Westwood Magnolia Parkway Improvement District (the "District" or "WMPID") met in regular session, open to the public, at Zanti Cucina Italiana at 10000 Research Forest Drive, Magnolia, Texas 77354, a designated meeting place of the District, and the roll was called of the members of the Board as follows:

Carl Gerhardt	Chairman	Magnolia I.S.D.
Brent Everson	Vice Chairman	City of Conroe
Gary Squyres	Assistant Vice Chairman	County Commissioner's Court
James David Wallace	Secretary	City of Conroe
Tom Grayson	Treasurer/Asst. Secretary	County Commissioner Pct. 2
Robert Barnwell	Director	County Commissioner Pct. 2
Pat Robertson	Director	Magnolia I.S.D.

and all of the above Directors were present, except Director Barnwell, thus constituting a quorum.

Also present for the meeting were: Michael Keck of LJA Engineering ("LJA"); Rob Eissler and Kelly Hamann of Special District Management ("SDM"); Frank Mitchell, Josh Zientek, and Daniel Scruggs of Mitchell & Zientek, LLP ("MZLLP"); Derek Michael of Sales Revenue Inc. ("SRI"); Sergeant Swank of Montgomery County Sheriff's Office ("MSCO"); Jeff Hevey of Magnolia Fire Department ("MFD"); and Bruce Berger of Montgomery County Precinct No. 2 Commissioner's Office ("MCP2").

### PUBLIC COMMENTS

Mr. Hevey provided an update regarding personnel and facilities expansion. Additionally, he described current concerns related to upcoming weather and ongoing fire hazards.

### CONSENT AGENDA

Director Gerhardt offered Board members the opportunity to remove items from the Consent Agenda for individual discussion. Director Wallace motioned, seconded by Director Grayson, to approve the Consent Agenda containing the following items: (1) approval of the March 11, 2022 regular Board meeting minutes, as presented; (2) Mounted Patrol Report; (3) Financial/Bookkeeping report, attached as **Exhibit A**, including payment of bills and review of investments and reimbursements; (4) Regional Detention Basin Maintenance Report; and (5) Grant Project/funding updates. The motion passed unanimously.

### SHERIFF'S REPORT

Sergeant Swank presented the Sheriff's Report, attached as **Exhibit B**. He reviewed incidents and statistics for the District. There was further discussion related to increase call volume. The Board thanked Sergeant Swank for his attendance.

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COMMISSIONER'S REPORT

Mr. Berger provided a brief update regarding the Commissioner's Report. He provided an update on Montgomery County related facilities, including detention and recreational facilities.

EXECUTIVE DIRECTOR'S REPORT

Mr. Eissler presented the Executive Director's Report, a copy of which is attached as Exhibit C. Mr. Eissler and Ms. Hamann reviewed various project updates within the Executive Director's Report.

Director Everson briefly discussed the meeting of the Program and Grants Committee. Mr. Eissler and Ms. Hamann reviewed video footage of current construction projects.

SALES TAX REPORT

Mr. Michael presented the Sales Tax Report, a copy of which is attached as Exhibit D. He reviewed the businesses of the District related to sales tax and made note of the revenue trends of the District.

Mr. Scruggs discussed the scheduled reimbursement to Egypt Land Development. After discussion, Director Wallace moved to approve the reimbursement as presented. Director Robertson seconded said motion, which passed unanimously with Director Everson abstaining.

ENGINEER'S REPORT

Mr. Keck presented the Engineer's Report, a copy of which is attached as Exhibit E. Mr. Keck provided a brief update regarding the Tamina Road right turn lane project and the preliminary engineering related to Tamina Road enhancement.

Mr. Keck discussed the Woodtrace Boulevard Extension Project and the ongoing active contracts related to the same. Mr. Keck and Director Grayson discussed utilities and their role in project delays.

ATTORNEY'S REPORT

There were no additional items discussed under the Attorney's Report at this time.

EXECUTIVE SESSION

The Board did not enter executive session at this time.

DISCUSSION REGARDING PENDING BUSINESS AND MATTERS FOR FUTURE

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AGENDAS

The Board discussed the future meeting schedule, noting that the next regular Board meeting will take place on May 13, 2022.

ADJOURNMENT

There being no further business to come before the Board, Director Gerhardt adjourned the meeting.

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Approved this 13th day of May, 2022.

WESTWOOD MAGNOLIA PARKWAY  
IMPROVEMENT DISTRICT

[SEAL]



  
Secretary, Board of Directors

LIST OF EXHIBITS

- Exhibit A - Bookkeeper's Report
- Exhibit B - Sheriff's Report
- Exhibit C - Executive Director's Report
- Exhibit D - Sales Tax Report
- Exhibit E - Engineer's Report